

Plain Writing Act Compliance Report

Period: May 2013 - April 2014

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Agency Plain Language Page: <http://www.nicic.gov/plainlanguage>

Table 1: Agency Communications Released in Plain Language

Name of Document	Action Taken	Document Type	Primary Audience	Brief Description
<i>Resources for Technical Resource Providers</i>	Updated to plain language	Webpage (http://nicic.gov/trp)	Technical resource providers partnering with NIC	Addresses the frequently asked questions of technical resource providers
<i>Learning Center Registration Postcard</i>	Updated to plain language	Postcard	Participants (potential and existing) of NIC training	Explains how to register for an account in the learning management system and enroll in classes
<i>Learning Center Info Card</i>	Created in plain language	Brochure	Participants (potential and existing) of NIC training	Explains the different training options available in the NIC learning management system
<i>Transition from Jail to Community</i>	Updated to plain language	Webpage (http://nicic.gov/JailTransition)	Readers who want to learn more about TJC	Explains the TJC Initiative and provides program updates
<i>TJC Implementation Toolkit</i>	Updated to plain language	Webpage (http://nicic.gov/TJCToolkit2)	Readers who want to know about TJC implementation	Provides a link to the full online TJC toolkit
<i>Academy Division Webpage</i>	Copyedit	Webpage (http://nicic.gov/AcademyDivision)	Readers who want to learn more about the NIC Academy	Introduces audiences to programs sponsored by the Academy Division
<i>The Center for Leadership Webpage</i>	Copyedit	Webpage (http://nicic.gov/Leadership)	Readers who want to learn more about the Center	Introduces audiences to Center training and programming
<i>Learning and Performance Webpage</i>	Copyedit	Webpage (http://nicic.gov/trainingdesigndevelopment)	Correctional training staff	Directs correctional trainers to instructional resources sponsored by NIC
<i>Learning Center Webpage</i>	Copyedit	Webpage (http://nicic.gov/LearningCenter)	Correctional staff	Provides an overview of the NIC Learning Center
<i>Forward Thinking Webpage</i>	Updated to plain language	Webpage (http://nicic.gov/forwardthinking)	General audiences	Explains forward thinking and the forward thinking partnership between NIC and the Bureau of Prisons
<i>Correctional Industries Initiative</i>	Updated to plain language	Webpage (http://nicic.gov/correctionalindustries)	Correctional staff	Explains the NIC Correctional Industries Initiative
<i>Faith-Based and Community Initiatives in Corrections</i>	Copyedit	Webpage (http://nicic.gov/FaithBasedInitiatives)	Correctional staff	Highlights faith-based initiatives
<i>Cost Containment in Corrections</i>	Updated to plain language	Webpage (http://nicic.gov/CostContainment)	Individuals with an interest in corrections	Describes how cost containment applies in corrections and sets the stage for learning about the

				Framework.
Introduction to the cost containment framework	Updated to plain language	Webpage (http://nicic.gov/CCFrameworkInfo)	Individuals with an interest in corrections	Introduces the cost containment framework
Cost Containment Framework	Updated to plain language	Webpage (http://nicic.gov/ccframework)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 1	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep1)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 2	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep2)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 3	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep3)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 4	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep4)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 5	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep5)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 6	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep6)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 7	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep7)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 8	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep8)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 9	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep9)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 10	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep10)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 11	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep11)	Individuals with an interest in corrections	Introduces the cost containment framework
Step 12	Updated to plain language	Webpage (http://nicic.gov/ccframeworkstep12)	Individuals with an interest in corrections	Introduces the cost containment framework

Table 2: Continuation of Agency Communications Released in Plain Language

cost containment implementation plan	Updated to plain language	Spreadsheet	Individuals with an interest in corrections	Introduces the cost containment framework	
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cost containment glossary	Updated to plain language	webpage	Individuals with an interest in corrections	Introduces the cost containment framework	http://nicic.gov/CCGlossary
cost containment prioritization sheet	Updated to plain language	Spreadsheet	Individuals with an interest in corrections	Introduces the cost containment framework	
cost containment scope template	Updated to plain language	Template Form	Individuals with an interest in corrections	Introduces the cost containment framework	
Children of Incarcerated parents	Updated to plain language	webpage	Individuals with an interest in the project	provides background for the children of incarcerated parents webpage and lists relevant resources	http://nicic.gov/CIP
Offender Classification	Updated to plain language	webpage	Individuals with an interest in corrections	explains NIC's involvement in helping agencies with offender classification	http://nicic.gov/OffenderClassification
Direct Supervision Jails	Updated to plain language	webpage	Individuals with an interest in corrections	explains NIC's involvement in helping agencies with direct supervision	http://nicic.gov/DirectSupervisionJails
Jail Administration	Updated to plain language	webpage	Individuals with an interest in corrections	explains NIC's involvement in helping agencies with jail administration	http://nicic.gov/JailAdministration
Inmate Behavior Management	Updated to plain language	webpage	Individuals with an interest in corrections	explains NIC's IBM program	http://nicic.gov/InmateBehaviorManagement
New Jail Planning	Updated to plain language	webpage	Individuals with an interest in corrections	explains NIC's new jail planning program	http://nicic.gov/NewJailPlanning
Security	Updated to plain language	webpage	Individuals with an interest in corrections	explains NIC's security program	http://nicic.gov/Security

Security Resources	Updated to plain language	webpage	Individuals with an interest in corrections	identifies NIC resources related to security	http://nicic.gov/SecurityResources
Post-Conviction Victim Services	Updated to plain language	webpage	Individuals with an interest in corrections	identifies victim services resources related to corrections	http://nicic.gov/postconvictionvictimserviceproviders
Offender Employment Specialist Training	Updated to plain language	webpage	Individuals with an interest in corrections	describes training	http://nicic.gov/oes
TJC Implementation Toolkit flier	Updated to plain language	Flier	Individuals with an interest in corrections	describes the online Transition from Jail to Community Toolkit	
TJC Initiative flier	Updated to plain language	Flier	Individuals with an interest in corrections	describes the NIC Transition from Jail to Community Initiative	