

## PRISON SANCTIONING GUIDELINES

### VIOLATION CATEGORIES AND RANGE OF SANCTION OPTIONS

| GENERAL VIOLATION SANCTION OPTIONS   | FIRST OFFENSE | SECOND OFFENSE (WITHIN 6 MONTHS) | THIRD OFFENSE (WITHIN 6 MONTHS) | MAXIMUM RANGES OF SANCTION   |
|--|---------------|----------------------------------|---------------------------------|--|
| Reprimand and warning  | R & W         | R & W                            | R & W                           | Reprimand and warning  |
| Written order to cease problematic behavior<br>** The order will include a warning that if the behavior is repeated within a specified period, not to exceed 180 days, the offender will be charged with 658 violation | 0 - 60 days   | 0 - 90 days                      | 0 - 180 days                    | 180 days   |
| Loss of privilege(s)   | 0 - 10 days   | 0 - 20 days                      | 0 - 30 days                     | 10 days - 1 <sup>st</sup> offense<br>20 days - 2 <sup>nd</sup> offense<br>30 days - 3 <sup>rd</sup> offense<br>within a 6 month period |
| Room/cell confinement  | 1 - 5 days    | Up to 7 days                     | 10 days                         | 10 days  |
| Extra work duty hours  | 0 - 40 hours  | 0 - 80 hours                     | 0 - 120 hours                   | 120 hours  |

| SERIOUS VIOLATION SANCTION OPTIONS  | FIRST OFFENSE             | SECOND OFFENSE (WITHIN 12 MONTHS) | THIRD OFFENSE (WITHIN 12 MONTHS) | MAXIMUM RANGES OF SANCTION   |
|---|---------------------------|-----------------------------------|----------------------------------|--|
| <b>CATEGORY A</b>   |                           |                                   |                                  |  |
| Any general violation sanction  | Up to maximum ranges      | Up to maximum ranges              | Up to maximum ranges             | Up to maximum ranges   |
| Loss of privileges  | 0 - 30 days               | 0 - 90 days                       | 0 - 180 days                     | 30 days - 1 <sup>st</sup> offense<br>90 days - 2 <sup>nd</sup> offense<br>180 days - 3 <sup>rd</sup> offense   |
| ** Mandatory 2 year loss of weightlifting privilege from the date the infraction was adjudicated for 501, 502, 511, 604 violation | 2 years                   | 2 years                           | 2 years                          | Mandatory minimum of 2 years (RCW 72.09.500). After 2 years, Superintendent will review to determine if offender will regain weightlifting eligibility |
| Loss of fee-based recreation  | 0 - 180 days              | 0 - 180 days                      | 0 - 180 days                     | 180 days   |
| Evening lockup/confinement to quarters  | 0 - 10 evenings           | 0 - 10 evenings                   | 0 - 10 evenings                  | 10 evenings  |
| Weekend and/or holiday lockup/confinement to quarters   | 0 - 12 weekends           | 0 - 12 weekends                   | 0 - 12 weekends                  | 12 consecutive weekends per incident   |
| Confinement to quarters   | 0 - 30 days               | 0 - 30 days                       | 0 - 30 days                      | 30 days  |
| Segregation   | 0 - 30 consecutive days   | 0 - 30 consecutive days           | 0 - 30 consecutive days          | 30 consecutive days  |
| Loss of good conduct time   | 0 - 45 days               | 0 - 60 days                       | 0 - 75 days                      | 76 to 150 days requires Superintendent approval; recommendation in excess of 150 days requires Assistant Secretary approval                            |
| Restitution   | TBD                       | TBD                               | TBD                              | To be determined by Hearing Officer  |
| Interruption of visitation with specified individual(s)   | Up to 90 days             | Up to 180 days                    | Up to permanent loss             | Permanent visit restriction requires Superintendent approval   |
| Interruption/restriction of telephone and/or correspondence privileges with specified individual(s)                               | Up to 90 consecutive days | Up to 180 consecutive days        | Up to permanent loss             | Permanent restriction requires Superintendent approval   |
| Loss of earned time, only after losing all good conduct time  | 0 - 45 days               | 0 - 60 days                       | 0 - 75 days                      | 75 days  |

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### VIOLATION CATEGORIES AND RANGE OF SANCTION OPTIONS

| SERIOUS VIOLATION SANCTION OPTIONS   | FIRST OFFENSE  | SECOND OFFENSE (WITHIN 12 MONTHS)                            | THIRD OFFENSE (WITHIN 12 MONTHS)                             | MAXIMUM RANGES OF SANCTION   |
|--|--|--|--|--|
| PPM referral<br>For offenders serving a sentence for an offense committed on or after August 1, 1995, and found guilty of a violation that is not a Class A or B felony after losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | Within 30 days of completion of the infraction appeal process  |
| Indeterminate Sentence Review Board (ISRB) review for hearing or reconsideration of minimum term   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | Should occur only with violations with actual time loss of 12 months or more and consistent with Department guidelines |
| Recommendation for custody reclassification or program change  | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A  |
| Classification recommendation for transfer to another facility   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A  |
| **Mandatory minimum loss of telephone privileges, with the exception of legal calls, from the date the infraction was adjudicated for 882 violation within a 12 month period   | 60 consecutive days  | 90 consecutive days  | 180 consecutive days   | Up to 180 days within a 12 month period  |

| CATEGORY B, LEVEL 1   |                         |                          |                         |   |
|---|-------------------------|--------------------------|-------------------------|---|
| Any general violation sanction  | Up to maximum ranges    | Up to maximum ranges     | Up to maximum ranges    | Up to maximum ranges  |
| Loss of privileges  | 0 - 20 days             | 0 - 60 days              | 0 - 120 days            | 20 days - 1 <sup>st</sup> offense<br>60 days - 2 <sup>nd</sup> offense<br>120 days - 3 <sup>rd</sup> offense                |
| Loss of fee-based recreation  | 0 - 30 days             | 30 - 90 days             | 90 - 180 days           | 180 days  |
| Evening lockup/confinement to quarters  | 1 - 3 evenings          | 3 - 7 evenings           | 7 - 10 evenings         | 10 evenings   |
| Weekend and/or holiday lockup/confinement to quarters   | 0 - 8 weekends          | 0 - 10 weekends          | 0 - 12 weekends         | 12 consecutive weekends per incident  |
| Confinement to quarters   | 0 - 30 days             | 0 - 30 days              | 0 - 30 days             | 30 days   |
| Segregation   | 0 - 30 consecutive days | 0 - 30 consecutive days  | 0 - 30 consecutive days | 30 consecutive days   |
| Loss of good conduct time   | 0 - 30 days             | 0 - 45 days              | 0 - 60 days             | 61 to 120 days requires Superintendent approval; recommendation in excess of 120 days requires Assistant Secretary approval |
| Restitution   | TBD                     | TBD                      | TBD                     | To be determined by Hearing Officer   |
| Interruption of visitation with specified individual(s)   | 0 - 90 days             | 0 - 180 days             | Up to permanent loss    | Permanent visit restriction requires Superintendent approval  |
| Interruption/restriction of telephone and/or correspondence privileges with specified individual(s) | 0 - 90 consecutive days | 0 - 180 consecutive days | Up to permanent loss    | Permanent restriction requires Superintendent approval  |
| Loss of earned time, only after losing all good conduct time  | 0 - 30 days             | 0 - 45 days              | 0 - 60 days             | 60 days   |

# PRISON SANCTIONING GUIDELINES

## VIOLATION CATEGORIES AND RANGE OF SANCTION OPTIONS

| SERIOUS VIOLATION SANCTION OPTIONS   | FIRST OFFENSE  | SECOND OFFENSE (WITHIN 12 MONTHS)                            | THIRD OFFENSE (WITHIN 12 MONTHS)                             | MAXIMUM RANGES OF SANCTION   |
|--|--|--|--|--|
| PPM referral<br>For offenders serving a sentence for an offense committed on or after August 1, 1995, and found guilty of a violation that is not a Class A or B felony after losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | Within 30 days of completion of the infraction appeal process  |
| ISRB review for hearing or reconsideration of minimum term   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | Should occur only with violations with actual time loss of 12 months or more and consistent with Department guidelines |
| Recommendation for custody reclassification or program change  | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A  |
| Classification recommendation for transfer to another facility   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A  |

| CATEGORY B, LEVEL 2  |  |  |  |   |
|--|--|--|--|---|
| Any general violation sanction   | Up to maximum ranges  |
| Loss of privileges   | 0 - 20 days  | 0 - 60 days  | 0 - 120 days   | 20 days - 1 <sup>st</sup> offense<br>60 days - 2 <sup>nd</sup> offense<br>120 days - 3 <sup>rd</sup> offense                |
| Loss of fee-based recreation   | 0 - 30 days  | 30 - 90 days   | 90 - 180 days  | 180 days  |
| Evening lockup/confinement to quarters   | 1 - 3 evenings   | 3 - 7 evenings   | 7 - 10 evenings  | 10 evenings   |
| Weekend and/or holiday lockup/confinement to quarters  | 0 - 6 weekends   | 0 - 8 weekends   | 0 - 10 weekends  | 12 consecutive weekends per incident  |
| Confinement to quarters  | 0 - 30 days  | 0 - 30 days  | 0 - 30 days  | 30 days   |
| Segregation  | Up to 15 consecutive days                                    | Up to 25 consecutive days                                    | Up to 30 consecutive days                                    | 30 consecutive days   |
| Loss of good conduct time  | 0 - 30 days  | 0 - 45 days  | 0 - 60 days  | 61 to 120 days requires Superintendent approval; recommendation in excess of 120 days requires Assistant Secretary approval |
| Restitution  | TBD  | TBD  | TBD  | To be determined by Hearing Officer   |
| Interruption of visitation with specified individual(s)  | Up to 90 days  | Up to 180 days   | Up to permanent loss   | Permanent visit restriction requires Superintendent approval  |
| Interruption/restriction of telephone and/or correspondence privileges with specified individual(s)  | Up to 90 consecutive days                                    | Up to 180 consecutive days                                   | Up to permanent loss   | Permanent restriction requires Superintendent approval  |
| Loss of earned time, only after losing all good conduct time   | 0 - 30 days  | 0 - 45 days  | 0 - 60 days  | 60 days   |
| PPM referral<br>For offenders serving a sentence for an offense committed on or after August 1, 1995, and found guilty of a violation that is not a Class A or B felony after losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | Within 30 days of completion of the infraction appeal process   |

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| SERIOUS VIOLATION SANCTION OPTIONS                             | FIRST OFFENSE                    | SECOND OFFENSE (WITHIN 12 MONTHS) | THIRD OFFENSE (WITHIN 12 MONTHS) | MAXIMUM RANGES OF SANCTION   |
|--|----------------------------------|-----------------------------------|----------------------------------|--|
| ISRB review for hearing or reconsideration of minimum term     | As determined by Hearing Officer | As determined by Hearing Officer  | As determined by Hearing Officer | Should occur only with violations with actual time loss of 12 months or more and consistent with Department guidelines |
| Recommendation for custody reclassification or program change  | As determined by Hearing Officer | As determined by Hearing Officer  | As determined by Hearing Officer | N/A  |
| Classification recommendation for transfer to another facility | As determined by Hearing Officer | As determined by Hearing Officer  | As determined by Hearing Officer | N/A  |

| CATEGORY B, LEVEL 3  |  |  |  |   |
|--|--|--|--|---|
| Any general violation sanction   | Up to maximum ranges  |
| Loss of privileges   | 0 - 20 days  | 0 - 60 days  | 0 - 120 days   | 20 days - 1 <sup>st</sup> offense<br>60 days - 2 <sup>nd</sup> offense<br>120 days - 3 <sup>rd</sup> offense                |
| Loss of fee-based recreation   | 0 - 30 days  | 30 - 90 days   | 60 - 180 days  | 180 days  |
| Evening lockup/confinement to quarters   | 1 - 3 evenings   | 3 - 7 evenings   | 7 - 10 evenings  | 10 evenings   |
| Weekend and/or holiday lockup/confinement to quarters  | 4 weekends   | 6 weekends   | 8 weekends   | 12 consecutive weekends per incident  |
| Confinement to quarters  | 0 - 30 days  | 0 - 30 days  | 0 - 30 days  | 30 days   |
| Segregation  | 0 - 10 consecutive days                                      | 0 - 20 consecutive days                                      | 0 - 30 consecutive days                                      | 30 consecutive days   |
| Loss of good conduct time  | 0 - 30 days  | 0 - 45 days  | 0 - 60 days  | 61 to 120 days requires Superintendent approval; recommendation in excess of 120 days requires Assistant Secretary approval |
| Restitution  | TBD  | TBD  | TBD  | To be determined by Hearing Officer   |
| Interruption of visitation with specified individual(s)  | Up to 90 days  | Up to 180 days   | Up to permanent loss   | Permanent visit restriction requires Superintendent approval  |
| Interruption/restriction of telephone and/or correspondence privileges with specified individual(s)  | Up to 90 consecutive days                                    | Up to 180 consecutive days                                   | Up to permanent loss   | Permanent restriction requires Superintendent approval  |
| Loss of earned time, only after losing all good conduct time   | 0 - 30 days  | 0 - 45 days  | 0 - 60 days  | 60 days   |
| PPM referral<br>For offenders serving a sentence for an offense committed on or after August 1, 1995, and found guilty of a violation that is not a Class A or B felony after losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | Within 30 days of completion of the infraction appeal process   |
| ISRB review for hearing or reconsideration of minimum term   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | Should occur only with violations with actual time loss of 12 months or more and consistent with Department guidelines      |
| Recommendation for custody reclassification or program change  | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A   |
| Classification recommendation for transfer to another facility   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A   |

**PRISON SANCTIONING GUIDELINES**  
**VIOLATION CATEGORIES AND RANGE OF SANCTION OPTIONS**

| <b>SERIOUS VIOLATION<br/>SANCTION OPTIONS</b>  | <b>FIRST<br/>OFFENSE</b>                                     | <b>SECOND<br/>OFFENSE<br/>(WITHIN 12<br/>MONTHS)</b>         | <b>THIRD<br/>OFFENSE<br/>(WITHIN 12<br/>MONTHS)</b>          | <b>MAXIMUM RANGES<br/>OF SANCTION</b>   |
|--|--|--|--|---|
| <b>CATEGORY C, LEVEL 1</b>   |  |  |  |   |
| Any general violation sanction   | Up to maximum ranges  |
| Loss of privileges   | 0 - 15 days  | 0 - 45 days  | 0 - 90 days  | 15 days - 1 <sup>st</sup> offense<br>45 days - 2 <sup>nd</sup> offense<br>90 days - 3 <sup>rd</sup> offense               |
| Loss of fee-based recreation   | 0 - 30 days  | 0 - 90 days  | 0 - 180 days   | 180 days  |
| Evening lockup/confinement to quarters   | 1 - 3 evenings   | 3 - 7 evenings   | 7 - 10 evenings  | 10 evenings   |
| Weekend and/or holiday lockup/confinement to quarters  | 5 weekends   | 7 weekends   | 9 weekends   | 12 consecutive weekends per incident  |
| Confinement to quarters  | 0 - 10 days  | 0 - 20 days  | 0 - 30 days  | 30 days   |
| Segregation  | 0 - 20 consecutive days                                      | 0 - 25 consecutive days                                      | 0 - 30 consecutive days                                      | 30 consecutive days   |
| Loss of good conduct time  | N/A  | 0 - 15 days  | 0 - 30 days  | 31 to 60 days requires Superintendent approval; recommendation in excess of 60 days requires Assistant Secretary approval |
| Restitution  | TBD  | TBD  | TBD  | To be determined by Hearing Officer   |
| Interruption of visitation with specified individual(s)  | Up to 90 days  | Up to 180 days   | Up to permanent loss   | Permanent visit restriction requires Superintendent approval  |
| Interruption/restriction of telephone and/or correspondence privileges with specified individual(s)  | Up to 90 consecutive days                                    | Up to 180 consecutive days                                   | Up to permanent loss   | Permanent restriction requires Superintendent approval  |
| Loss of earned time, only after losing all good conduct time   | N/A  | 0 - 15 days  | 0 - 30 days  | 30 days   |
| PPM referral<br>For offenders serving a sentence for an offense committed on or after August 1, 1995, and found guilty of a violation that is not a Class A or B felony after losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | Within 30 days of completion of the infraction appeal process   |
| ISRB review for hearing or reconsideration of minimum term   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | Should occur only with violations with actual time loss of 12 months or more and consistent with Department guidelines    |
| Recommendation for custody reclassification or program change  | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A   |
| Classification recommendation for transfer to another facility   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A   |

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### VIOLATION CATEGORIES AND RANGE OF SANCTION OPTIONS

| SERIOUS VIOLATION<br>SANCTION OPTIONS  | FIRST<br>OFFENSE                                       | SECOND<br>OFFENSE<br>(WITHIN 12<br>MONTHS)             | THIRD<br>OFFENSE<br>(WITHIN 12<br>MONTHS)              | MAXIMUM RANGES<br>OF SANCTION  |
|--|--|--|--|--|
| <p><b>Mandatory Sanctions – 557 and 810</b><br/>Mandatory loss of earned release time credits cannot be suspended</p> <p><b>Loss of good conduct time</b></p> <p><b>Loss of earned time</b><br/>ET under 10% rule-1.11 days<br/>ET under 15% rule-1.76 days<br/>ET under 33% rule-5.00 days<br/>ET under 50% rule-10.00 days</p> <p><b>Loss of privileges (one or more)</b></p> <ul style="list-style-type: none"> <li>• Loss of recreation</li> <li>• Loss of television/radio</li> <li>• Loss or limitation of store privileges</li> <li>• Loss of library (excludes law library when a documented court deadline has been imposed)</li> <li>• Loss of dayroom access</li> <li>• Loss or limitation of personal property</li> <li>• Denial of attendance at special events</li> <li>• Denial of participation in offender organization functions</li> <li>• Loss of housing assignment</li> <li>• Removal from waiting lists for work/other program assignments</li> </ul> | 1 <sup>st</sup> offense                                | 2 <sup>nd</sup> offense                                | 3 <sup>rd</sup> - subsequent                           | Within a 12 month period   |
|  | Mandatory<br>15 days                                   | Mandatory<br>30 days                                   | Mandatory<br>45 days                                   | Mandatory minimum loss of good<br>conduct time   |
|  | ET for the month<br>in which the<br>violation occurred | ET for the month<br>in which the<br>violation occurred | ET for the month<br>in which the<br>violation occurred | ET for the month in which the<br>violation occurred  |
|  | 30 days  | 90 days  | 180 days   | 30 days - 1 <sup>st</sup> offense<br>90 days - 2 <sup>nd</sup> offense<br>180 days - 3 <sup>rd</sup> offense |

| CATEGORY C, LEVEL 2                                   |                            |                            |                            |   |
|---|----------------------------|----------------------------|----------------------------|---|
| Any general violation sanction                        | Up to maximum<br>ranges    | Up to maximum<br>ranges    | Up to maximum<br>ranges    | Up to maximum ranges  |
| Loss of privileges                                    | 0 - 15 days                | 0 - 45 days                | 0 - 90 days                | 15 days - 1 <sup>st</sup> offense<br>45 days - 2 <sup>nd</sup> offense<br>90 days - 3 <sup>rd</sup> offense                           |
| Loss of fee-based recreation                          | 0 - 30 days                | 0 - 90 days                | 0 - 180 days               | 180 days  |
| Evening lockup/confinement to quarters                | 3 - 5 evenings             | 5 - 7 evenings             | 7 - 10 evenings            | 10 evenings   |
| Weekend and/or holiday lockup/confinement to quarters | 2 weekends                 | 4 weekends                 | 6 weekends                 | 12 consecutive weekends<br>per incident   |
| Confinement to quarters                               | 0 - 10 days                | 0 - 20 days                | 0 - 30 days                | 30 days   |
| Segregation   | 0 - 10 consecutive<br>days | 0 - 15 consecutive<br>days | 0 - 20 consecutive<br>days | 30 consecutive days   |
| Loss of good conduct time                             | N/A                        | 0 - 10 days                | 0 - 20 days                | 21 to 40 days requires<br>Superintendent approval;<br>recommendation in excess of 40<br>days requires Assistant Secretary<br>approval |
| Restitution   | TBD                        | TBD                        | TBD                        | To be determined by<br>Hearing Officer  |

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| SERIOUS VIOLATION SANCTION OPTIONS   | FIRST OFFENSE  | SECOND OFFENSE (WITHIN 12 MONTHS)                            | THIRD OFFENSE (WITHIN 12 MONTHS)                             | MAXIMUM RANGES OF SANCTION   |
|--|--|--|--|--|
| Interruption of visitation with specified individual(s)  | Up to 90 days  | Up to 180 days   | Up to permanent loss   | Permanent visit restriction requires Superintendent approval   |
| Interruption/restriction of telephone and/or correspondence privileges with specified individual(s)  | Up to 90 consecutive days                                    | Up to 180 consecutive days                                   | Up to permanent loss   | Permanent restriction requires Superintendent approval   |
| Loss of earned time, only after losing all good conduct time   | N/A  | 0 - 10 days  | 0 - 20 days  | 20 days  |
| PPM referral<br>For offenders serving a sentence for an offense committed on or after August 1, 1995, and found guilty of a violation that is not a Class A or B felony after losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | Within 30 days of completion of the infraction appeal process  |
| ISRB review for hearing or reconsideration of minimum term   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | Should occur only with violations with actual time loss of 12 months or more and consistent with Department guidelines |
| Recommendation for custody reclassification or program change  | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A  |
| Classification recommendation for transfer to another facility   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A  |

| CATEGORY C, LEVEL 3   |                           |                            |                           |  |
|---|---------------------------|----------------------------|---------------------------|--|
| Any general violation sanction  | Up to maximum ranges      | Up to maximum ranges       | Up to maximum ranges      | Up to maximum ranges   |
| Loss of privileges  | 0 - 15 days               | 0 - 45 days                | 0 - 90 days               | 15 days - 1 <sup>st</sup> offense<br>45 days - 2 <sup>nd</sup> offense<br>90 days - 3 <sup>rd</sup> offense                  |
| Loss of fee-based recreation  | 0 - 30 days               | 0 - 90 days                | 0 - 180 days              | 180 days   |
| Evening lockup/confinement to quarters  | 1 - 3 evenings            | 3 - 5 evenings             | 5 - 7 evenings            | 10 evenings  |
| Weekend and/or holiday lockup/confinement to quarters   | 1 - 2 weekends            | 2 - 4 weekends             | 4 - 6 weekends            | 12 consecutive weekend per incident  |
| Confinement to quarters   | 0 - 10 days               | 0 - 20 days                | 0 - 30 days               | 30 days  |
| Segregation   | Up to 5 consecutive days  | Up to 10 consecutive days  | Up to 15 consecutive days | 30 consecutive days  |
| Loss of good conduct time   | N/A                       | 0 - 5 days                 | 0 - 10 days               | 11 to 20 days requires Superintendent approval;<br>recommendation in excess of 20 days requires Assistant Secretary approval |
| Restitution   | TBD                       | TBD                        | TBD                       | To be determined by Hearing Officer  |
| Interruption of visitation with specified individual(s)   | Up to 90 days             | Up to 180 days             | Up to permanent loss      | Permanent visit restriction requires Superintendent approval   |
| Interruption/restriction of telephone and/or correspondence privileges with specified individual(s) | Up to 90 consecutive days | Up to 180 consecutive days | Up to permanent loss      | Permanent restriction requires Superintendent approval   |
| Loss of earned time, only after losing all good conduct time  | N/A                       | 0 - 5 days                 | 0 - 10 days               | 10 days  |

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| <b>SERIOUS VIOLATION SANCTION OPTIONS</b>  | <b>FIRST OFFENSE</b>   | <b>SECOND OFFENSE (WITHIN 12 MONTHS)</b>                     | <b>THIRD OFFENSE (WITHIN 12 MONTHS)</b>                      | <b>MAXIMUM RANGES OF SANCTION</b>  |
|--|--|--|--|--|
| PPM referral<br>For offenders serving a sentence for an offense committed on or after August 1, 1995, and found guilty of a violation that is not a Class A or B felony after losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | After losing all potential earned early release time credits | Within 30 days of completion of the infraction appeal process  |
| ISRB review for hearing or reconsideration of minimum term   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | Should occur only with violations with actual time loss of 12 months or more and consistent with Department guidelines |
| Classification recommendation for transfer to another facility   | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A  |
| Recommendation for custody reclassification or program change  | As determined by Hearing Officer                             | As determined by Hearing Officer                             | As determined by Hearing Officer                             | N/A  |

**NEGOTIATED DISCIPLINARY AGREEMENT**

| <b>GENERAL VIOLATION SANCTION OPTIONS</b>  | <b>CATEGORY C, LEVEL 1</b> | <b>CATEGORY C, LEVEL 2</b> | <b>CATEGORY C, LEVEL 3</b> |
|--|----------------------------|----------------------------|----------------------------|
| Reprimand and warning  | R & W                      | R & W                      | R & W                      |
| Written order to cease problematic behavior<br>** The order will include a warning that if the behavior is repeated within a specified period, not to exceed 180 days, the offender will be charged with 658 violation | 0 - 60 days                | 0 - 60 days                | 0 - 60 days                |
| Loss of privileges   | 0 - 10 days                | 0 - 10 days                | 0 - 10 days                |
| Room/cell confinement  | 1 - 5 days                 | 1 - 5 days                 | 1 - 5 days                 |
| Extra work duty hours  | Up to 40 hours             | Up to 40 hours             | Up to 40 hours             |

| <b>SERIOUS VIOLATION SANCTION OPTIONS</b>             | <b>CATEGORY C, LEVEL 1</b> | <b>CATEGORY C, LEVEL 2</b> | <b>CATEGORY C, LEVEL 3</b> |
|---|----------------------------|----------------------------|----------------------------|
| Loss of privileges                                    | 0 - 15 days                | 0 - 15 days                | 0 - 15 days                |
| Confinement to quarters                               | 0 - 10 days                | 0 - 10 days                | 0 - 10 days                |
| Evening lockup/confinement to quarters                | 5 - 10 evenings            | 3 - 5 evenings             | 1 - 3 evenings             |
| Weekend and/or holiday lockup/confinement to quarters | Up to 5 weekends           | 3 - 4 weekends             | 1 - 2 weekends             |
| Loss of fee-based recreation                          | 0 - 30 days                | 0 - 30 days                | 0 - 30 days                |
| Segregation   | 0 - 20 consecutive days    | 0 - 10 consecutive days    | Up to 5 consecutive days   |